



# Southern Lehigh School District

## Board of School Directors Meeting

April 8, 2013

The first regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:42 p.m. on the above date (April 8, 2013) at Southern Lehigh High School, Center Valley, PA.

PRESENT: Gunkle, Hayes, Lindsay, Lycett, McLoughlin, Mohr, Quigley, Stelts

ABSENT: Dimmig

OTHERS: Christman, Lewis, Millman, Bartholomew, Schlegel, Kennedy, Buchman, Bergey, Takacs, Davidson, Farris, Hafner, Marangos (Patch.com), Rizzo (Morning Call), and approximately 7 other members of the community.

### **OPENING PROCEDURES**

Mrs. Gunkle led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

The Board met in Executive Session prior to this meeting to discuss personnel and legal matters.

### **APPROVAL OF MINUTES**

**MOVED BY** McLoughlin and **2<sup>ND</sup> BY** Quigley to approve the minutes of the March 25, 2013 meeting as distributed to all Board members.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**

**ABSENT: Dimmig**

### **VISITORS**

### **CONSENT AGENDA**

**MOVED BY** McLoughlin and **2<sup>ND</sup> BY** Quigley to approve the **CONSENT AGENDA** items as follows-

Approve the total bills paid in the amount of \$105,399.25 and bills to be paid in the amount of \$447,088.51 for a total amount of \$552,487.76 for the General Fund as of April 8, 2013;

Approve a second period of childrearing leave for the following staff for the 2013-2014 school year-

Tara Collins, Grade 1 Teacher, Liberty Bell Elementary School

Jessica Gordon, English Teacher, Southern Lehigh High School

Approve the following substitute teachers for the 2012-2013 school year-

Arianne Schnalzer Art K-12

Jamie DeLong Elementary Education K-6

Lauren Cericola Elementary Education K-6, Mid-Level Math 7-9, Mid-Level Science 7-9, Special Education N-12, Mid-Level Citizenship Ed 7-9, Mid-Level English 7-9;

Approve the reassignment of hours for the following staff, effective March 25, 2013 (due to the reassignment of *Mara Lambert* to the position of Substitute Technology Facilitator)-

Margaret Treacy, Instructional Assistant, from 3.5 to 7 hours per day

Judith Lynch, Instructional Assistant, from 3 to 6 hours per day

Meghan McGlone, Instructional Assistant, from 3 to 4 hours per day;

Approve the termination of the following positions due to lack of work, effective March 22, 2013-

Donna Reffle, Part-Time Instructional Assistant

Jane Zamichieli, Part-Time Instructional Assistant;

Approve the following substitute staff for the 2012-2013 school year-

Patricia Spitzer, Substitute Cafeteria Worker, at an hourly rate of \$9.06

Patricia Spitzer, Substitute Secretary, at an hourly rate of \$14.67

Patricia Spitzer, Substitute Cafeteria Monitor, at an hourly rate of \$9.45

Gina DeNave, Substitute Cafeteria Monitor, at an hourly rate of \$9.45;

Approve the appointment of the following volunteer coach for the 2012-2013 school year-

Marco Spinosa Baseball

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Dimmig**

## **CURRICULUM/STUDENT AND STAFF ACTIVITIES**

Mrs. Siegfried, Mr. Davidson, Mrs. Farris and Mr. Hafner reported on student and staff activities at the High School, Middle School, Intermediate School and the elementary schools.

### High School report-

- The high school wrapped up the 3rd marking period. Report cards and winter Keystone exam results were mailed on Friday, April 5.
- 4/5 - Act 80 In-service day and staff worked on pacing guides for their courses to prepare for teaching in next year's block schedule.
- The high school guidance counselors are holding individual student/parent meetings for current juniors to discuss course selection and the college process.

### Middle School report-

#### Academic

- 4/5 - Career Day (33 careers represented)
- 4/9-4/12 - PSSA (Reading/Math)
- 4/11 - Course Selection Night: for incoming 7th graders
- 4/23 and 4/24 - PSSA (Science)

#### Social

- 4/8/13 - Food and financial contribution of \$1,200 to *Betty Lou's Pantry*
- 4/19 - Dance
- 4/25 - Guidance presentation for Parents, 7PM

Intermediate School report-

- 5th grade students completed the PSSA writing test before spring break.
- 3/27 - PSSA pep rally. Ferrous the Pig Mascot from the Iron Pigs made a special guest appearance with a presentation to remind students to do their very best on the state tests. 4th, 5th and 6th grade students will begin the PSSA reading and math tests tomorrow. 4th graders will also take the PSSA science test on the dates of April 23rd and 24th.
- 4/5 - Third quarter report cards went home with students. Teachers used this half-day in-service time to review team data & complete budget requests and textbook inventory.

Elementary schools-

- PSSA Testing is under way for our 3<sup>rd</sup> Graders!
- 4/17 - Sara Ulmer from the Lehigh Valley Crime Victims' Council, will present a parent workshop, "No Bully Zone" at Hopewell.
- Kindergarten Registration was held and parent/child kindergarten visitation occurred on 4/4.
- 4/12 - Liberty Bell will be holding its 3<sup>rd</sup> Quarter Pride of Liberty Bell Celebration as part of our School-wide Positive Behavior System.
- 4/19 - Mrs. Yale and Liberty Bell 1<sup>st</sup> Graders will be presenting their spring performance titled "Three Nanny Goats Gruff".
- Mrs. Dougherty, Grade 2 Teacher, Liberty Bell Elementary, was designated as a "Most Valuable Teacher" selected nationally by Pearson Education, a provider of textbooks and other educational materials. Teachers are nominated based on their use of technology and innovation in the classroom. One of only three elementary school designees at the national level, Dougherty will receive an all-expense paid trip to the National Science Teachers Association conference in San Antonio, TX.

**MOVED BY** Stelts and **2<sup>ND</sup> BY** Quigley to approve the new science textbooks recommended for the 2013-2014 school year. Textbooks will be on display at the Curriculum and Technology Building for two weeks. Final adoption will be at the April 22, 2013 Board meeting.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Dimmig**

**BUSINESS AND FINANCE**

**MOVED BY** Stelts and **2<sup>ND</sup> BY** Quigley to approve the 2013-2014 Preliminary Budget with no tax increase-

- 46.05 mills
- \$55,599,229 Budget;

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Dimmig**

## **SUPPORT SERVICES**

**MOVED BY** Stelts and **2<sup>ND</sup> BY** Quigley to approve the right-of-way agreement submitted by PPL Electric Utilities Corp, 1047 N. Plymouth St., Allentown, PA 18109 for pole relocation in the Living Memorial Park, Coopersburg. This relocation has been approved by the Living Memorial Park Board.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Dimmig**

## **PERSONNEL**

**MOVED BY** Stelts and **2<sup>ND</sup> BY** McLoughlin to accept the retirement of the following certificated staff-

Robert Shaffer, Grade 6 Teacher, Joseph P. Liberati Intermediate School, effective last teacher day of 2012-2013 school year. Mr. Shaffer has been an employee of the district for 34 years.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Dimmig**

**MOVED BY** Stelts and **2<sup>ND</sup> BY** McLoughlin to accept the retirements of the following staff-

Patricia Brown, Instructional Assistant, Hopewell Elementary School, effective June 16, 2013. Ms. Brown has been an employee of the district for 5 ½ years.

Sharon Mitchell, Child Accounting Secretary, Administration Building, effective July 1, 2013. Mrs. Mitchell has been an employee of the district for 34 years.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Dimmig**

## **REPORTS**

### Lehigh Career and Technical Institute

Dr. Stelts reported the following-

- Governor Corbett visited LCTI on Thursday, March 28<sup>th</sup>.
- The Skills USA Championships were held and several Southern Lehigh High School students are advancing to the State Conference.

### Superintendent's Report

Mrs. Christman reported the following-

- PSSA testing (Reading and Math) this week for grades 3-8.
- Southern Lehigh Education Foundation is sponsoring the 7<sup>th</sup> annual Ladies Night Out on Thursday, April 25, 2013.
- Congratulations to LCTI student, Cassidy M, who placed 3<sup>rd</sup> in Skills USA State Cosmetology competition.
- 160 children already registered for the 2013-2014 school year. Residents with kindergarten age children are encouraged to register.

The entire Superintendent's Report is available on the district's website.

**OLD BUSINESS**

**MOVED BY** Stelts and **2<sup>ND</sup> BY** McLoughlin to approve the second and final reading of the following revised policies-

- Policy #412 Professional Employees: *Evaluation of Professional Employees*
- Policy #218.3 Pupils: *Behavior Support* to be replaced by Policy 113.2
- Programs: *Positive Behavior Support for Students with Disabilities*

**VOICE VOTE: “YES” – Unanimous – Motion Carried**  
**ABSENT: Dimmig**

**NEW BUSINESS**

**MOVED BY** Stelts and **2<sup>ND</sup> BY** McLoughlin to approve the resolution that Mrs. Leah Christman, Superintendent is authorized to use e-signatures for all contracts, agreements, grants and/or licenses with the Pennsylvania Department of Education.

**VOICE VOTE: “YES” – Unanimous – Motion Carried**  
**ABSENT: Dimmig**

**MOVED BY** Stelts and **2<sup>ND</sup> BY** McLoughlin to reappoint the firm of Sweet, Stevens, Katz and Williams, LLP as special counsel for labor relations and special education matters for the 2013-2014 school year. Rates will remain the same.

**VOICE VOTE: “YES” – Unanimous – Motion Carried**  
**ABSENT: Dimmig**

**COMMUNICATIONS**

**VISITORS**

Mr. Arlen Schantz asked if the preliminary 2013-14 budget will be available for public inspection. Mrs. Christman answered that the document will be posted on the district’s website and a hard copy will be available in the Business Office prior to the final adoption of the 2013-2014 budget.

**ADJOURNMENT**

**MOVED BY** Quigley and **2<sup>ND</sup> BY** Stelts to adjourn the meeting.

**VOICE VOTE: “YES” - Unanimous - Motion Carried**  
**ABSENT: Dimmig**

The meeting was adjourned at 8:10 p.m.

**ATTEST:** \_\_\_\_\_ Board Secretary